



## **Meeting of the Parish Council**

To all members of the Council – you are hereby summoned to attend a Meeting of Lavant Parish Council to be held at on Tuesday 14<sup>th</sup> January 2020 at 7pm in St Mary’s Church

Members of the Public and Press are welcome and encouraged to attend

### **AGENDA**

- 1 Apologies for absence  
Apologies received from Cllr Newman
- 2 Code of Conduct
  - I. Declaration of interests on items included on the agenda
  - II. Dispensations – to consider any request for Dispensations
- 3 To approve and sign the Minutes of the meeting held on 10<sup>th</sup> December 2019
- 4 Brief Report from County Councillor on matters affecting this Parish
- 5 Brief Report from District Councillor on matters affecting this Parish
- 6 Update on outstanding actions brought forward from previous meeting:
  - Footpath
  - Environment – pollinator corridors
  - CDC Local Plan – Landscape Gap Assessment
  - Opening of new accounts
- 7 Chairman’s report
- 8 Five Year Planning
- 9 Summary of any correspondence received
  - a) Waste Protection Team Introduction email – email sent 12/12/19
  - b) Community Resilience Christmas Update – email sent 23/12/19
- 10 Planning: to receive a verbal report including any new applications received
- 11 Finance
  - a) To approve Precept request 2020-21
  - b) Appoint internal auditor
  - c) To note receipts and approve payments – **Appendix A**

- d) To note and approve the monthly bank reconciliation – **Appendix B**
- 12** Any other business - Items for inclusion on next agenda
- 13** Date of next meeting: Tuesday 11<sup>th</sup> February 2020
- Signed:

Dawn Salter  
Clerk & RFO  
6<sup>th</sup> January 2020

**Appendix A**

<b>LAVANT PARISH COUNCIL</b>				
<b>FINANCIAL REPORT PREPARED ON 6 JANUARY 2020</b>				
<b>RECEIPTS:</b>	<b>Period: 3 December 2019 - 6 January 2020</b>			
<b>PAYMENTS:</b>	<b>Jan-20</b>			
<b>DATE APPROVE</b>	<b>INVOICE NUMBER</b>	<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
14/01/2020	FO90	Lavant PCC	Hire of St Nicks	32
14/01/20	FO91	Hitachi	tractor	229.00
14/01/20	FO92	Clerk's salary	Clerk Salary	1,500.76
14/01/20	FO93	BT	telephone	54.36
14/01/20	FO94	ICO fee	DD for ICO registration	35.00
14/01/20	FO95	Clerk's Expenses	January Expenses	76.68
Total Payable				<b>1,895.80</b>

## Appendix B

Meeting of 14th January 2020				
Bank Reconciliation as of 6th January 2020				
Current Account	10-Dec-19		£74,146.75	
		total	£ 74,146.75	- 3,405.76
opening balance 1st April 19			£ 13,373.33	
Add Receipts in the year			£ 84,102.43	
Less Payments in the year			£ 26,734.77	
	as of 24 Dec 2019	Balance	£ 70,740.99	
<b>Less</b>				
Reserve @ 50% of Annual Precept of £29637			£ 14,819.00	
		Total	£ 14,819.00	
<b>Ring-fenced funds</b>				
Lawvoles			£ 835.57	
Let's walk (Footpaths)			£ 1,338.03	
Youth project			£ 1,440.38	
watershed grant			£ 48.22	
CIL SDNP			£ 47,584.35	
		Total	£ 51,246.55	
Total available funds (less ring fenced and reserve)			£ 8,081.20	